



Fill out one sheet for each property - do not combine

Rental Information

Address		City	
State		Zip Code	
Date Started		Property Type	

Income Check if similar to last year

Total Rent Received (do not include refundable deposits)	
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Expenses Check if similar to last year

If the business bought new equipment or vehicles over \$5,000 (per item) please list separately

Advertising & Promotions		Repairs	
Business Miles Driven		Supplies	
Total Miles Driven		Taxes (property taxes)	
Cleaning and Maintenance		Utilities (paid by you)	
Commissions (paid to rental agencies, etc)		Association dues	
Insurance (PMI, liability, and/or umbrella policies)		Rental license fees	
Legal and Accounting		Bank charges	
Management fees (paid for management by someone else)		Appliances, major improvements, furnishings, etc	
Interest - Mortgage (supply Form 1098)			
Interest - Other (credit cards/other loans just for rental)		Cost of Property, including improvements (If NEW Property or NEW Client)	

Use blank spaces to list other expenses